

# Colorado Small Business Development Center Network

## U.S. Small Business Administration - Request for Counseling (SF 641)

### Contact Information

### Center - Customer No.:

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #cccccc;"><b>Customer Name</b></td></tr> <tr><td> </td></tr> <tr><td style="background-color: #cccccc;"><b>Position or Title (Owner, Manager, etc.)</b></td></tr> <tr><td> </td></tr> <tr><td style="background-color: #cccccc;"><b>Business Name (leave blank if none)</b></td></tr> <tr><td> </td></tr> <tr><td style="background-color: #cccccc;"><b>Address</b></td></tr> <tr><td> </td></tr> <tr><td style="background-color: #cccccc;"><b>City, State &amp; Zip (plus 4)</b></td></tr> <tr><td> </td></tr> <tr><td><input type="checkbox"/> USA</td></tr> </table>	<b>Customer Name</b>		<b>Position or Title (Owner, Manager, etc.)</b>		<b>Business Name (leave blank if none)</b>		<b>Address</b>		<b>City, State &amp; Zip (plus 4)</b>		<input type="checkbox"/> USA	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #cccccc;"><b>Business Phone</b></td> <td style="background-color: #cccccc;"><b>Office Use:</b></td> </tr> <tr> <td> </td> <td><b>Lead Cnslr:</b></td> </tr> <tr> <td style="background-color: #cccccc;"><b>Fascimile (Fax)</b></td> <td><input type="checkbox"/> No Mailings (from SBDC)</td> </tr> <tr> <td style="background-color: #cccccc;"><b>Home or Cell Phone</b></td> <td><input type="checkbox"/> No E-Mails (for SBDC events)</td> </tr> <tr> <td style="background-color: #cccccc;"><b>E-Mail Address</b></td> <td><input type="checkbox"/> No Public Release (to private 3rd parties if they request)</td> </tr> <tr> <td colspan="2" style="background-color: #cccccc;"><b>Web Site &amp; Business Description</b></td> </tr> <tr> <td colspan="2"> </td> </tr> </table>	<b>Business Phone</b>	<b>Office Use:</b>		<b>Lead Cnslr:</b>	<b>Fascimile (Fax)</b>	<input type="checkbox"/> No Mailings (from SBDC)	<b>Home or Cell Phone</b>	<input type="checkbox"/> No E-Mails (for SBDC events)	<b>E-Mail Address</b>	<input type="checkbox"/> No Public Release (to private 3rd parties if they request)	<b>Web Site &amp; Business Description</b>			
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### Customer Information

<b>Race (Please Choose One)</b>	<b>Ethnicity</b>	<b>Disability</b>	<b>Veterans Status</b>
<input type="checkbox"/> Asian <input type="checkbox"/> Hawaiian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> Other Race <input type="checkbox"/> White <input type="checkbox"/> No Response <input type="checkbox"/> Native American	<input type="checkbox"/> Hispanic/Latino <b>Gender</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Disabled Individual <b>Business Owner</b> <input type="checkbox"/> Business Owner	<input type="checkbox"/> Non-Veteran <input type="checkbox"/> Veteran <input type="checkbox"/> Service Connected Dsbl'd <input type="checkbox"/> Disabled Veteran

### Business Information

<b>If you are the lead representative of your business concern/venture, please provide the following information about your business:</b>																																
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### Disclaimer & Signature

<b>Client Release</b>	
<p>I request business management counseling from the Small Business Administration resource partner, the . I agree to cooperate should I be selected to participate in surveys designed to evaluate SBA or SBDC assistance services. I understand that any information received by an SBDC resource counselor will be held in strict confidence by the counselor to the extent allowable by law.</p>	<p>I further understand that any counselor has agreed: (1) not to recommend goods or services from sources in which he/she has an interest, nor (2) accept fees or commissions developing from this relationship. In consideration of SBA's furnishing management or technical assistance, I agree to waive all claims against SBA personnel, SBDC and its host organizations, SBI, and other SBA Resource Counselors arising from this assistance.</p>
<b>Signature of Lead Representative / Owner</b>	<b>Date of Signature</b>
<b>Sign Here:</b>	<b>Date:</b>